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The Fairfield Area School Board met on Monday evening, February 26, 2024 at 7:00 p.m. in the district boardroom for a regular Board Meeting. The following members were in attendance, Mrs. Candace Ferguson-Miller, presiding; Mrs. Erica Bollinger, Mr. Matthew DeGennaro, Mr. James Fischer, Mrs. Jennifer Holz, Mrs. Melissa Kearchner, Mr. Jack Liller, Mr. Tedd Sayres, and Mrs. Lisa Sturges. Also present were Mr. Thomas Haupt, Superintendent; Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Tim Stanton, Business Manager; Mrs. Nicole Steele Zepp, Technology Director; Mr. Todd Wolford, Assistant HS / MS School Principal; and Attorney Gareth Pahowka, Solicitor.

The Board held an Executive Session for legal and personnel matters following this evening’s board meeting.

**Minutes**

A motion was made by Mr. Matthew DeGennaro to approve the minutes of the Regular Board Meeting of January 22, 2024 and Board Study Session of February 12, 2024. Motion was seconded by Mr. Jack Liller. Motion carried (9-0).

**Presentations/Reports**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link: https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY

1. Smith Elliott & Kearns - 2021-2022 Audit Summary

Mr. Kevin Stouffer of Smith Elliott & Kearns presented the 2021-2022 audit.

* Superintendent
* Assistant to the Superintendent
* Business Manager
* District Technology Coordinator
* Principal’s Update

Mr. Barnes, Advisor to the Middle School Student Council, and members of the Middle School Student Council did a presentation on constructing an outdoor classroom that they would like the district to consider building in the courtyard.

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Mr. Barnes did a presentation on sixth grade camp, reviewing the history and the camp program.

**Public Comment Agenda Items** – There was no public comment.

**Consent Agenda**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

Mrs. Jennifer Holz made a motion to approve the consent agenda, items A through Z. Motion was seconded by Mr. Matthew DeGennaro. The Board held discussions on agenda items C, J, and K. After discussions, the Motion carried (9-0).

**Administrative**

**Actions** A. Approved a Resolution by the Joint Board of ACTI to organize the Adams County Technical Institute Authority under the provisions of the Municipality Authorities Act.

B. Adopted the Adams County Technical Institute Authority Bylaws.

**Budget**  C. Approved expenditures of the General Fund in the amount of $1,176,954.82; Food Service in the amount of $43,205.60; Student Activities in the amount of $18,413.70; and Payroll Fund in the amount of $384,034.27 for total expenditures of $1,622,608.39 for the period of January 20, 2024 through February 21, 2024.

D. Approved the following individual(s) as bus / van drivers for the 2023-2024 school year. The contractor is noted.

Hailee McDannell - Jacoby Transportation

Amy Pool - Jacoby Transportation

Lisa Orndorff - Krise Transportation

Connie Smith - Krise Transportation

Lance Frederick - Krise Transportation

E. Approved the January bank reconciliations as presented.

F. Approved FY24 Budget Transfer numbers 48 through 57 as presented.

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G. Approved Bettwy Systems proposal of $143,613.29 for security cameras. $1,756 to be paid from the PCCD grant and $141,857.29 to be paid from the Technology Committed Fund Balance.

H. Approved DWS’ proposal of $18,899.88 for security camera installation to be paid from the Technology Committed Fund Balance.

I. Approved the PA Seal of Biliteracy Program.

1. Approved two new part-time positions in the Food Services Department at 20 hours each per week to support the breakfast program.

K. Approved the FY25 General Fund Operating Budget of the Lincoln Intermediate Unit.

Background: The Lincoln Intermediate Unit General Fund Budget is required to be voted on by all school districts in the three-county area that the LIU serves.

1. Accepted the 2021-2022 audit as presented by Smith Elliott & Kearns.

**Personnel** M. Approved a request from Megan Ziegler to rescind her resignation letter accepted by the Board January 22, 2024.

N. Accepted a resignation for retirement from Tim Stanton, Business Manager, effective April 22, 2024.

O. Accepted a resignation from Ken Kincaid as the Head MS Track Coach effective immediately.

P. Accepted a resignation for retirement from Tim Settle, maintenance, effective February 26, 2024.

Q. Accepted a resignation from Evan Kichler, 2nd shift custodian, effective February 22, 2024.

R. Accepted a resignation from Sandra Campbell, elementary special education aide (autism support class) effective February 15, 2024 and granted permission for her name to be added to the Support Staff Substitute List K-12.

S. Approved the employment of Keith E. Bruck as the full-time District Athletic Director with an annual salary of $72,500, prorated for 2023-2024, and benefits per the Support Staff Agreement effective March 4, 2024.

T. Approved the employment of Ernest Hockenberry as a full-time second shift Lead Custodian at $15.39 per hour, effective January 22, 2024.

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U. Approved the employment of Cary Shirley as a part-time food services aide at $13.85 per hour, effective February 20, 2024.

V. Approved an employment agreement with Jacob Shifflett as an Athletic Coordinator effective January 29, 2024 through March 11, 2024 at $20 per hour.

W. Approved a childbearing leave request from Katherine Gebert, MS Intervention Specialist, March 18, 2024 - May 31, 2024 unless medically necessary to leave before that date.

X. Approved a new Elementary Personal Care Assistant, PCA, for a student in the Autism Support Classroom mandated by their Individualized Education Plan.

1. Approved the attached Adjudication for student 02022024-1.
2. Approved a supplemental contract for Brad Willock as the MS Ass’t Soccer Coach with salary per the Collective Bargaining Agreement for the 2023-2024 school year. $2,648.

**VIII. Other Action Items:**

1. Approved Draft 1 of the 2024-2025 District Calendar. (Parent Conferences - 2 evenings in the fall and 2 evenings in the spring)
2. Move to approve Draft 2 of the 2024-2025 District Calendar. (Parent Conferences – 1 full day and 1 evening in the fall and 1 evening in the spring)

Mrs. Lisa Sturges made a motion to approve Draft 1 of the 2024-2025 District Calendar. Motion was seconded by Mr. Matthew DeGennaro. After discussions Motion passed 5-4.

**Public Comment** – There was no public comment.

Board Member Mrs. Melissa Kearchner, asked for clarification stating that she believes individuals worked as coaches during the year but were not formally approved by the Board to work. Mr. Haupt stated that he would get back to her once provided the names being referenced.

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**Adjournment**

Mr. James Fischer made a motion to adjourn the Regular Board meeting at 8:10 p.m. Motion was seconded by Mr. Matthew DeGennaro.

Respectfully Submitted:

Mrs. Candace Miller Mr. Tim Stanton

Board President Board Recording Secretary

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